

**OFFICE OF THE MAYOR AND CITY COUNCIL
TANEYTOWN, MARYLAND
Mayor and Council Workshop
June 3, 2026**

The Mayor and City Council Workshop was held at 7:30 PM on Wednesday, June 3, 2026.

Present: Mayor Miller, Mayor Pro Tem Miller and Council members Kalinock, Meade, McCarron and Kelly.

Also Present: City Manager Wieprecht and Clerk Kalman. Mayor Miller led the Pledge of Allegiance.

Review of Minutes: Review of minutes from May 6, 2026 and May 11, 2026 regular meetings – No changes were requested.

Public Hearings: Ordinance 07 – 2026 – Fiscal Year 2026 – 2027 Operating Budget

Ordinance 10 – 2026 – Accessory Dwelling Units

Both hearings were opened at 7:31 PM and with no comments from the public both hearings were closed at 9:45 PM

Council member statement regarding conflicts of interest on agenda items: There were no statements of conflicts.

Public comment pertaining to agenda and non-agenda items: Taneytown Volunteer Fire Company Treasurer, Jim Parker, invited the Council to assist with the Fire Company carnival which begins on June 8.

Consideration and Review: There were no requests from the Council

Resolutions, Ordinances and Agreements:

Adoption:

Ordinance 07 – 2026 – Fiscal Year 2027 – 2028 Operating Budget – Council member McCarron stated he does not feel some of the employee increases are necessary and expressed he is concerned that the pay-off of debt service may be problematic if there is a catastrophic or urgent event. Mayor Miller and City Manager Wieprecht explained that the payoff does not deplete reserve funds and there are other mechanisms for dealing with situations if they occur such as the Local Government Infrastructure Finance Program, revolving loan funds for water and sewer and loans through Maryland Department of the Environment which would be below market rate. Conventional financing is also an option.

Ordinance 08 – 2026 – Bicycles – City Manager Wieprecht reviewed suggestions from the Police Department. There was discussion about alternatives to monetary fines. Council member Kalinock stated he is not in favor of a monetary fine for not wearing a helmet. Council member Meade stated he would like to see more public outreach before drafting an enforcement policy. Mayor Miller instructed staff to prepare updates for the Monday meeting.

Ordinance 09 – 2026 – Fiscal Year 2027 – 2028 Tax Rate – Mayor Miller advised the tax rate will remain unchanged for the upcoming fiscal year.

Ordinance 10 – 2026 – Accessory Dwelling Units – Responding to Council member Meade, City Manager Wieprecht confirmed the intent of the ordinance is to comply with state regulations. The Council discussed various concerns which included rental properties, language about owner occupancy, in-law suites, property owner rights and enforcement. City staff was instructed to work out a framework to identify owner-occupied and rental properties.

City Council minutes 6/3/2026

Resolution 2026 – 04 – Capital Improvement Program for Fiscal Years 2027 – 2032 – City Manager Wieprecht advised the Planning and Zoning Commission provided a favorable recommendation of the program

Resolution 2026 – 05 – Fee Schedule for 2026 – City Manager Wieprecht advised the new fee schedule officially reflects the five percent water and sewer reduction.

Resolution 2026 – 06 – Retiring Utility Fund Debt Service – City Manager Wieprecht and Mayor Miller explained this authorizes payment of water infrastructure financing, a drinking water bond and a community development administration infrastructure loan refunding which helps to balance the current budget. The amount remaining in utility restricted fund reserves will be \$2.877 million.

City Manager Report:

- City Manager Wieprecht reviewed his monthly report which included updates on Charter review, Roberts Mill Road / Broad Street Reconstruction and the Memorial Drive Water service reconnections.
- The developer of Mountain Brook Farm submitted a formal request for a Developer Rights and Responsibilities Agreement, which will be reviewed by City staff and Special Counsel Gullo before requesting approval by the Council. The negotiation process will follow.

Department Reports:

- Responding to questions from Council member Kalinock, Mayor Miller and City Manager Wieprecht advised City staff is working to identify water accounts with exorbitant usage and explained the spike in the Nitrogen flow charts contained in the Department of Public Works report is likely caused by cooler temperatures. Warmer weather should have a positive biological effect and bring the levels back down.

Old Business:

1. Approval of Revisions to General Specifications for Street and Stormwater Management Facilities Construction – Council member Meade stated the Planning Commission submitted their recommendations.
2. Approval of Water and Sewer Specifications – Mayor Miller and City Manager Wieprecht explained the water system has been tested and deemed adequate for fire emergencies.
3. Charter Resolution CR 2026 – 01 – Term Limits, Amendment to Terms of Office – pending review
4. Charter Resolution CR 2026 – 02 – Amendment to Removal from Office - pending review

New Business:

1. Monthly Financial Report – No questions or comments were expressed
2. Accounts Payables – No questions or comments were expressed
3. Approval of Special Event Permit – Good News Club – Roth Avenue Park - June 29 – July 3, 2026 – No concerns were expressed.
4. Head Start Lease – City Manager Wieprecht advised the only change to the current lease is an increase in rent to \$100.00 per month.
5. Award of Cleaning Contract – City Manager Wieprecht explained the current contract price increased minimally and only one bid was received
6. Sign Ordinance – Mayor Miller stated City staff is in the process of constructing the ordinance. City Manager Wieprecht explained this has become necessary due to recent mandates established by the Supreme Court instructing sign ordinances to be content neutral. City Code will need to be

amended to remove some of the restrictions with consideration given to the various zoning districts.

- Revisions to Campaign Finance will be a topic of discussion beginning with the July Mayor and Council workshop.
- Updating the Legislative Priority resolution, Mayor Miller advised the welcome signs project is incorporated in capital projects, the Water Relief Fund has been established, the county is still reviewing the request for City dispatch and parking meters should be removed, so testing can begin.
- Mayor Miller announced the Police Department has completed truck enforcement testing.
- Mayor Miller stated he will be asking for a motion and vote at the Monday, June 8 meeting to authorize execution of a Harney Road Maintenance Agreement following review by City staff and Special Counsel. The agreement will allow the City to take possession of a portion of the road and implement speed calming measures. City Manager Wieprecht stated the County reported the road is in good condition. A lengthy discussion followed with Council members expressing concern that this may not be the time to take on a new project. Mayor Miller stated it is at the request of residents on Harney Road that the agreement is coming before the Council and \$300,000.00 is included in the budget for the purpose of speed calming in various areas of the City. Council member Meade stated the addition of Harney Road would encompass not only speed calming, but also road maintenance and the City already has a responsibility to current residents. The Council requested more information to be able to make an informed decision and understand the financial ramifications before committing to an additional project. Mayor Miller stated taking possession of the road at some point is inevitable. Meade stated he would like information indicating where citations are currently being written and where studies show the concentration should be.
- 7. City Charter Article 1 – Mayor Miller asked the Council to review the article and submit their requests and comments.
- 8. Extension of Comcast Franchise Agreement – Mayor Miller and City Manager Wieprecht explained the agreement is an extension that is regularly renewed. The franchise negotiations will likely be a process lasting several years.

City Manager Wieprecht advised the debts that would be retired are the drinking water bond in the amount of \$611,097.00 and the infrastructure loan refunding in the amount of \$3,230,000.00.

Adjournment: motion to adjourn at 9:45 PM by Kalinock, 2nd by Meade – carried 5 - 0

Respectfully Submitted by: Clara Kalman, City Clerk